

MUSIKGARTEN (MALAYSIA) SDN BHD (564311-A)
 29A Jalan USJ 21/11, 47620 UEP Subang Jaya, Selangor
 Tel : +603 80242131 / 017-3389022, Fax : +603 80248112
 E-Mail: info@musikgarten.biz Web: www.musikgarten.biz

A Music & Movement Program for Nurseries & Pre-Schools

MUSIC CIRCLE ©

Workshop Registration Form

Closing Date & Full Payment by 5 March 2012
Early Bird Discount of RM20
(for new participants only)
if pay fees in full by 27 Feb 2012.

Name : _____
 (Please Write in full. This will be printed on the Certificate of Attendance)

I/C No. : _____ Email : _____

Address : _____

Post Code : _____ City/Town : _____ State / Country : _____

Tel (H): _____ Tel (O): _____ Fax: _____ Mobile: _____

Please tell us how did you get to know about this programme?

- Notes :
- a. Venue is Musikgarten Head Office at 29 Jalan USJ 21/11 Subang Jaya, Selangor
 - b. Workshop hours: 1st Day - 8.30am to 4.00pm, subsequently – 9.00am to 4.00pm.
 - c. Workshop Fees cover all workshop materials, lunch and coffee breaks.
 - d. A Certificate of Attendance will be given.
 - e. Dress Code: Casual, long pants, loose clothing s.a. T-Shirt / Blouse.
 - f. Bring along a jacket (in case the air-con gets too cold) and a pair of socks to keep your feet warm. Shoes are not allowed inside the training room.
 - g. Dates & venue of workshops are subject to change without prior notice.
 - h. Bring coins to pay for parking. Rates are 50sen per hour or RM4.00 for whole day.

I would like to register for the workshop: (tick the appropriate box # below)

No.	Workshop Title	Duration	# Attend as a New Participant	# Attend as a Reviewer (past participants)
1	Music Circle	12 & 13 March 2012 2 days, (Mon & Tues)	#_____ RM**620	No. days: # _____ At RM95 per day or part thereof. RM180 for 2 days

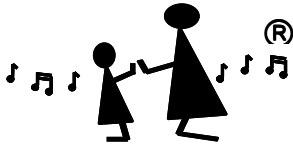
Payment Procedure:

1. Make cheque payable: **MUSIKGARTEN (MALAYSIA) SDN BHD**
2. Bank-in or T/T to: **Malayan Banking Berhad, A/C No. : 5641 2843 2028, Branch: Bangsar Baru, Kuala Lumpur, Malaysia.**
3. Post the cheque or pay-in slip together with this Registration Form to us. Thank you.

Please state your payment details:

Bank: _____ Cheque No. : _____ Cheque Date: _____ Amount : _____

Signature : _____ Date : _____



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WHO SHOULD ATTEND THIS WORKSHOP?

This workshop is suitable for nursery & pre-school teachers, child minders and parents with young children. **No music background is required.**

TERMS & CONDITIONS OF WORKSHOP REGISTRATION

PAYMENT OF WORKSHOP FEES

In order to secure a seat in the workshop, please send in the Registration Form and make full payment by the Closing Date. Payment can be by cheque, direct bank into our account at any Maybank Branch or internet via Maybank2u.com. Please get the bank-in slip or deposit slip as proof of payment. We **accept payment by Cash and Credit Cards at our Head Office only.**

EARLY BIRD DISCOUNT

For new participants only, enjoy **early bird discount** of **RM20** if payment is received in full on or before the date stated on the front page.

CANCELLATION BY PARTICIPANT & REFUND POLICY

Registration cancelled after the closing date are subject to a RM100 service charge. To be entitled for a refund, **MUSIKGARTEN (MALAYSIA) SDN BHD** must be notified in writing of the cancellation at least **7 DAYS** before the workshop. There will be no refund for late cancellations. A substitute may be made at no extra cost provided the entry requirements for attending the workshop are met.

CANCELLATION

If any workshop does not meet the required number of participants, it may be cancelled up to **7 calendar days** prior to the start date. In the event that a workshop is cancelled, a full refund will be made to the participant.

WORKSHOP MATERIALS (For New Participants)

1. One Teacher's guide with more than 50 activities
2. One Teacher's Recordings CD which contains:
 - a. Sounds for listening activities
 - b. Steady beat music
 - c. Music for movement
3. 15 Animal Picture cards
4. One Music Circle Children's CD Pack which consists of:
 - a. One Parent Book
 - b. Song CD
 - c. Plastic Zip Bag

LICENSE REQUIREMENT FOR CENTRES USING MUSIC CIRCLE

Kindly take note that MUSIC CIRCLE is a copyrighted programme. Upon completion of Music Circle Training, you can teach this programme at any school or centre. But the school or centre must take up a License in order to offer MUSIC CIRCLE. More details will be provided during the workshop. Please call us if any clarification is needed.



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Map to Get to Musikgarten Malaysia Head Office

To Puchong

