



© A Registered Trademark of Musikgarten U.S.A.

MUSIKGARTEN (MALAYSIA) SDN BHD (564311-A)
Sole Agent in South-East Asia for Musikgarten US
29A Jalan USJ 21/11, 47620 UEP Subang Jaya. Selangor
Tel : +603 80242131, Fax : +603 80248112
E-Mail = info@musikgarten.biz Web : www.musikgarten.biz

Workshop Registration Form (FMT / CS)

Closing Date & Pay Deposit by: Friday 22 May 09.

Name : (Please write in full.)

I/C No. : Email :

Address :

Post Code : City/Town : State / Country :

Tel (Hse): Tel (Off): Fax: Mobile:

I would like to register for the following workshops (tick ✓ below)

Table with 5 columns: No., Workshop Title (Module), Duration, SPECIAL - For Reviewers only, Remarks. Contains two rows for Family Music for Toddlers and Cycle of Seasons.

Notes :

- a. Venue is Musikgarten Head Office, USJ 21 Subang Jaya, Selangor.
b. Registration on first day at 8.30am. Workshop hours from 9am to 4pm daily.
c. Workshop Fees cover all workshop materials, lunch and coffee breaks.
d. A separate Certificate of Attendance will be given for each workshop.
e. Dress Code: Casual, long pants, loose clothing s.a. T-Shirt / Blouse.
f. Bring along a jacket (in case the air-con gets too cold) and a pair of socks to keep your feet warm. Shoes are not allowed inside the training room.
g. Dates & venue of workshops are subject to change.
h. Workshop Fees stated here are based on getting a local Musikgarten Trainer. The fees will be higher if the Musikgarten Trainer comes from overseas.

Please make cheques or T/T payable to : MUSIKGARTEN (MALAYSIA) SDN BHD or, bank-in the payment to : Maybank A/C No. : 5641 2843 2028, Bangsar Baru Branch then fax, email or send by post the pay-in slip together with this registration form. Or, I herewith enclose my * deposit / balance of payment / full payment for the workshops: (* delete where not applicable)

Bank: Cheque No. : Cheque Date: Amount :

Signature : Date :



© A Registered Trademark of Musikgarten U.S.A.

MUSIKGARTEN (MALAYSIA) SDN BHD (564311-A)
Sole Agent in South-East Asia for Musikgarten US
29A Jalan USJ 21/11, 47620 UEP Subang Jaya. Selangor
Tel : +603 80242131, Fax : +603 802481 12
E-Mail = info@musikgarten.biz Web : www.musikgarten.biz

TERMS & CONDITIONS OF WORKSHOP REGISTRATION

1. DEPOSIT, PAYMENT OF WORKSHOP FEES

In order to ensure enrolment in the workshop, a **non-refundable deposit must accompany your registration on or before the closing date** – applicable to new participants. The **balance of the fees must be paid in full 2 working days before the commencement of the workshop**. If you are paying by cheque, please allow **3 working days for clearance by the bank**. **Kindly take note that we will not allow admission into the workshop if the cheque is not cleared.**

Module	Deposit (RM)
Cycles of Seasons (reviewer)	10
Family Music Toddlers (reviewer)	10

There is no Early Bird Discount because of the special reduced rates.

2. USE OF FREE VOUCHERS - FOR REVIEWERS ONLY

We DO NOT accept verbal bookings. If you intend to use the Free Voucher that comes with your Trademark License, please send it together with the Registration Form early. Please do not come and register at the last minute and say that you have forgotten to bring or lost the Free Voucher. You have to pay the tuition fees if you do not have a valid Free Voucher. Kindly take note of this as the policy will be enforced strictly.

3. REFUND POLICY

A refund of all payments except the deposit will be made if **MUSIKGARTEN (MALAYSIA) SDN BHD** is notified in writing of the cancellation at least **7 DAYS** before the workshop. There will be no refund for late cancellations. A substitute may be made at no extra cost.

4. CANCELLATION

If any workshop does not meet the required number of participants, it may be canceled up to 7 (seven) days prior to the start date. In the event that a workshop is cancelled, a full refund inclusive of the deposit will be made to any pre-registered participant.