



A Registered Trademark of Musikgarten USA

MUSIKGARTEN (MALAYSIA) SDN BHD
Sole Agent in Malaysia and Singapore for Musikgarten US
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Workshop Registration Form - MMKB 3

Closing Date & Full Payment by Friday 8 March 2010. Enjoy Early Bird Discount if you pay in full by Friday 1 March 2010

Name : \_\_\_\_\_
I/C No. : \_\_\_\_\_ Email : \_\_\_\_\_
Address : \_\_\_\_\_
Post Code : \_\_\_\_\_ City/Town : \_\_\_\_\_ State / Country : \_\_\_\_\_
Tel (Hse): \_\_\_\_\_ Tel (Off): \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

LEGEND: MMKB 3 denotes Music Makers at the KeyBoard Year 3,

Pre-requisite "Completed New MMKB Year 2".

I would like to register for the following workshops (please tick below) :

Table with 6 columns: No., Please tick, Workshop Title, Duration, Fees in RM, Materials Provided. Contains two rows for MMKB Year 3 - New Participant and MMKB Year 3 - Reviewer.

Notes :

- a. Venue is MUSIKGARTEN MALAYSIA HEAD OFFICE in Subang Jaya, Selangor.
b. Registration on first day at 8.30am. Workshop hours: 9.00am to 4.00pm daily.
c. Workshop Fees cover all workshop materials, lunch and coffee breaks
d. A Certificate of Attendance will be given.
e. Dress Code: Casual, long pants, loose clothing s.a. T-Shirt / Blouse.
f. Bring along a jacket (in case the air-con gets too cold) and a pair of socks to keep your feet warm. Shoes are not allowed while workshop is in session.
g. Dates & venue of workshops are subject to change.
h. Workshop Fees stated here are based on getting a local Musikgarten Trainer.
The fees will be higher if the Musikgarten Trainer comes from overseas.
i. Bring coins to pay for parking. Rates are 50sen per hour or RM4.00 for whole day.



Please make cheques or T/T payable to : MUSIKGARTEN (MALAYSIA) SDN BHD
or, bank-in the payment to : Maybank A/C No. : 5641 2843 2028, Bangsar Baru Branch,
then fax, email or send by post the pay-in slip together with this registration form.

Or,

I herewith enclose my full payment for the workshops:

Bank: \_\_\_\_\_ Cheque No. : \_\_\_\_\_ Cheque Date: \_\_\_\_\_ Amount : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

## TERMS & CONDITIONS OF WORKSHOP REGISTRATION

### 1. PAYMENT OF WORKSHOP FEES & EARLY BIRD DISCOUNT

In order to ensure enrolment in the workshop, **full payment must be made by the closing date. If you are paying by cheque, please allow 3 working days for clearance by the bank. Kindly take note that we will not allow admission into the workshop if the cheque is not cleared.**

Module	Early Bird Discount (RM)
MMKB 3 (New participants)	RM 40
MMKB 3 (Reviewers)	Nil. Because of the special reduced rates.

#### Compute the final amount to pay here:

Please refer to the full schedule for details.

Item	Description	Figures in RM
1.	Workshop Fees before discount	
2.	Less : Promotion Discount of _____ %	
3.	Less : Early Bird Discount	
4.	Less : Deposit Paid in advance	
5.	Final Amount to Pay = Item (1) –(2) –(3) – (4)	

### 2. USE OF FREE VOUCHERS - FOR REVIEWERS ONLY

We DO NOT accept verbal bookings. If you intend to use the Free Voucher that comes with your Trademark License, please send it together with the Registration Form early. Please do not come and register at the last minute and say that you have forgotten to bring or lost the Free Voucher. You have to pay the tuition fees if you do not have a valid Free Voucher. **Kindly take note of this as the policy will be enforced strictly.**

### 3. REFUND POLICY

A refund of all payments except the deposit will be made if **MUSIKGARTEN (MALAYSIA) SDN BHD** is notified in writing of the cancellation at least 7 DAYS before the workshop. There will be no refund for late cancellations. A substitute may be made at no extra cost.

### 4. CANCELLATION

If any workshop does not meet the required number of participants, it may be canceled up to 7 (seven) days prior to the start date. In the event that a workshop is cancelled, a full refund inclusive of the deposit will be made to any pre-registered participant.