

## MUSIC & MOVEMENT TRAINING COURSE

### Workshop Registration Form

Name : \_\_\_\_\_  
(Please write in full. This will be printed on the Certificate of Completion)

I/C No. : \_\_\_\_\_ Email : \_\_\_\_\_

Address : \_\_\_\_\_

Post Code : \_\_\_\_\_ City/Town : \_\_\_\_\_ State / Country : \_\_\_\_\_

Tel (H): \_\_\_\_\_ Tel (O): \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Please tell us how did you get to know about this programme?

\_\_\_\_\_

- Notes :
- a. Venue is Musikgarten Head Office at 29 Jalan USJ 21/11 Subang Jaya. Selangor
  - b. Registration starts at 8.30am. Workshop hours: 9.00am to 4.00pm
  - c. Workshop Fees cover workshop materials, lunch and coffee breaks.
  - d. A Certificate of Attendance will be given.
  - e. Dress Code: Casual, long pants, loose clothing s.a. T-Shirt / Blouse.
  - f. Bring along a jacket (in case the air-con gets too cold) and a pair of socks to keep your feet warm. Shoes are not allowed inside the training room.
  - g. Dates & venue of workshops are subject to change without prior notice.

I would like to register for the workshop: (tick  the appropriate box # below)

No.	Workshop Title	Duration	Please tick <input checked="" type="checkbox"/> below
1	Music & Movement Training Course for Nursery, Pre-School and Kindergarten Teachers	28 Nov 08 1 day, (Fri)	_____ RM*120

#### Payment Procedure:

1. Make cheque payable: **MUSIKGARTEN (MALAYSIA) SDN BHD**
2. Bank-in or T/T to: **Malayan Banking Berhad, A/C No. : 5641 2843 2028, Branch: Bangsar Baru, Kuala Lumpur, Malaysia.**
3. Post the cheque or pay-in slip together with this Registration Form to us. Thank you.

Please state your payment details:

Bank: \_\_\_\_\_ Cheque No. : \_\_\_\_\_ Cheque Date: \_\_\_\_\_ Amount : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**Closing Date &  
Pay Deposit by 7 Nov 08.  
Early Bird Discount of RM5  
(for new participants only)  
if pay in full by 14 Nov 08.**

## **MUSIC & MOVEMENT TRAINING COURSE**

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### **WHO SHOULD ATTEND THIS WORKSHOP?**

**This workshop is suitable for nursery, pre-school & kindergarten teachers who want to get ideas on how to conduct musical activities with the children in the classroom. No music background is required to attend this workshop.**

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### **TERMS & CONDITIONS OF WORKSHOP REGISTRATION**

#### **DEPOSIT & PAYMENT OF WORKSHOP FEES**

In order to secure a seat in the workshop, a non-refundable **deposit** of **RM30** must accompany your registration on or before the **closing date (refer to date on the front page)** – this is applicable to **new participants as well as reviewers**. The balance of the fees must be paid on or before the commencement of the workshop. **If you are paying by cheque, please allow 3 working days for clearance by the bank. Kindly take note that we will not allow admission into the workshop if the cheque is not cleared.**

#### **EARLY BIRD DISCOUNT**

For new participants only, enjoy **early bird discount** of **RM5** if payment is received in full on or before the date stated on the front page.

#### **REFUND POLICY**

A refund of all payments except the **RM30** deposit will be made if **MUSIKGARTEN (MALAYSIA) SDN BHD** is notified in writing of the cancellation at least 7 DAYS before the workshop. There will be no refund for late cancellations. A substitute may be made at no extra cost.

#### **CANCELLATION**

If any workshop does not meet the required number of participants, it may be cancelled up to 7 calendar days prior to the start date. In the event that a workshop is cancelled, a full refund inclusive of the deposit will be made to any pre-registered participant.

#### **WORKSHOP MATERIALS**

Handouts only.

#### **WORKSHOP DESCRIPTION**

Please refer to the document attached.